

## Appendix 12. Tips for Students (Handout)

### Overall approach

- Enjoy
- Be creative
- Be curious
- Be highly engaged – participate!

### Before starting the placement:

- Get your placement forms to us by the due date
- Be familiar with your professional code of conduct, your assessment documentation, learning outcomes, and any other expectations from your educational institution
- Work out your transport arrangements
- Contact us in advance to discuss details such as working hours, dress code, car parking

### Procedural

- Allow plenty of time to travel and get to work (especially on the first day)
- Make sure you complete all forms and all parts of the orientation programme
- Remember, confidential means confidential
- Always be on time or early

### Interpersonal

- Treat everyone respectfully
- Engage staff and ask about their professional experiences
- Show mutual respect for opinions, ideas, beliefs and time
- Make sure you understand the placement educator's expectations

### Consumers

- Find out about recovery oriented approaches to consumer/client support
- Get to know consumers
- Learn as much as you can from our consumers' lived experience

### Knowledge and skills

- We value the knowledge and skills you bring to our organisation
- We don't expect you to know everything
- Don't be scared to admit when you don't know something
- Use your skills, knowledge and interests

### Learning and mistakes

- How you respond to, and learn from your mistakes is very important
- Ask for help when you need it
- Expect honest, constructive feedback from the placement educator/ other staff
- Reflect on your experiences; keep a reflective diary

### Difficulties

- Discuss any concerns with the placement educator and/or staff as soon as they arise
- If the practice placement is difficult for you for any reason, let us know as soon as possible. If this is uncomfortable for you, talk to your academic supervisor

### Suggestions

- If you have suggestions as to how we can do things better, let us know
- Let us know if you see any learning opportunities we haven't thought of yet

### "Down" time

- In "down" time, think of other ways you can meet your learning outcomes and ask staff what you can do to help them