

## Appendix 2. CMO Practice Placement Capacity Considerations<sup>1</sup>

The purpose of this form is to support CMOs to self-assess their capacity to provide practice placements. It is meant for internal use.

### a. Consumer Experience (program range & responsiveness)

	Yes/No	Comment
<i>Will practice placements contribute to (and not detract from) accessible, relevant, well-coordinated, Recovery-Oriented mental health programs?</i>		

### b. Service Provision (organisational capacity)

Organisational and financial skills Comment

- *Is the budget well-managed?* Yes/No
- *Are contractual agreements fulfilled?* Yes/No
- *Have insurance liabilities been considered and covered?* Yes/No
- *Are partnerships established and mobilised for practice placements?* Yes/No

Systems and infrastructure Comment

- *Are policies and procedures in place for partnering, professional development and practice placements?* Yes/No

Physical and financial assets Comment

- *Is there enough physical space (e.g. a desk); is a computer/ phone (if needed) available?* Yes/No
- *Are funds available for expenditure associated with practice placements?* Yes/No

Human Resources Comment

- *Are staff who will be supervising practice placements:*
  - *skilled and qualified?* Yes/No
  - *experienced?* Yes/No
  - *well-supported?* Yes/No
  - *allocated time for work and students?* Yes/No

### c. Policy & Planning (planning, funding and evaluation)

	Yes/No	Comment
• <i>To support practice placements, are there:</i>		
○ <i>transparent funding mechanisms?</i>	Yes/No	
○ <i>intersectoral policies and plans?</i>	Yes/No	
• <i>Are practice placements evaluated:</i>		
○ <i>at individual and at broader levels?</i>	Yes/No	
○ <i>against how they contribute to organisational goals and outcomes?</i>	Yes/No	

### d. Research & Development (innovation & growth)

	Yes/No	Comment
• <i>Are transparent, consistent, cross-sector research and development mechanisms in place for practice placements?</i>	Yes/No	
• <i>Does research occur into new insights and innovative methods in order to increase quality and quantity of practice placements?</i>	Yes/No	

<sup>1</sup> Mental Health Coordinating Council 2013, Practice Placement Guide: Mental Health Workforce Professional Entry Practice Placements in the NSW Community Managed Mental Health Sector, MHCC, Sydney.