

MHCC Policy Resource Trial

The MHCC *Policy Resource* was comprehensively trialled for use at a small to medium sized organisation that was undergoing considerable expansion.

The following learning and additional user guidance was derived from this process:

- The resources accommodate for a diversity of sector views and service types and need to be owned by individual organisations (ie, the documents are not 'one size fits all').
- Policies may require some simplification depending on intended use.
- If just adapting one or a small number of policies then they are usually fine as they are (this will likely mostly be the approach for large organisations).
- If using many policies then the following areas could become repetitive and the adaption process could benefit from removing them from the policies themselves into an overarching statement that prefaces the policies:
 - 'Record of Policy Review' – keep all this in one spot
 - 'Functions and Delegations' – fairly standard content and applies to all policies. If there is anything that is unique to a policy then that should be retained within the policy.
 - '6. Risk Management' and '7. Policy Implementation'.
 - 'Definitions' – place these in the front end document Glossary.
- In addition:
 - '3. Principles' and '4. Outcomes' can be potentially combined into one section within each policy (can be too repetitive).

MHCC invites your organisation to also provide us with [feedback](#) after using the *Policy Resource* that will help strengthen user guidance.