

[insert organisation name/logo]

## Recruitment Advertisement Template

### [Position Title] – [Program Name]

[points to draw the reader, for example, *Want to make a difference? Able to work with young people to get through life's challenges?*]

*[Put your expertise to use in this interesting, varied role]*

Based in [insert location], we currently have an opportunity for you to join our team as a [insert position] where you will [summary of role, e.g. provide assistance to young people so they can manage issues related to their mental health and substance use].

[insert organisation name] is [describe organisation, e.g. a community based organisation committed to the principles of social justice, health, human rights].

Working [days, times e.g. shift work, business hrs], this role requires you to have

- A recovery oriented approach to support
- [insert attribute, e.g. enthusiasm and commitment to supporting personal growth]
- [insert knowledge, e.g. understanding of issues related to co-occurring mental health and substance use]
- [insert qualifications, e.g. Undergraduate degree, Certificate IV in Mental Health] or equivalent experience in a similar role.
- A current [insert type] drivers' license is also required.

We offer terms and conditions in line with the [insert relevant] Award, [and a generous salary packaging option is available].

[insert organisation name] is funded by [insert funder name], an EEO employer.

For more information and to apply please visit our website [insert link].

Enquiries can be directed to [insert name] on [insert phone number, email address].

Applications close [insert date]

*This template is adapted from the NADA Recruitment Advertisement Template.*

[http://www.nada.org.au/index.php?option=com\\_content&task=view&id=236&Itemid=44](http://www.nada.org.au/index.php?option=com_content&task=view&id=236&Itemid=44)