

Asset Register Template

Organisation:

Address:

Asset description	Asset serial number	Asset ID number	Purchase date	Asset value \$'s	Fund Source		Date of Depreciation	Value of accumulated depreciation	Current Value
Include manufacturer and model						%			

Asset Disposal Register

Organisation:

Address:

Asset description	Asset serial number	Asset ID number	Purchase date	Disposal date	Disposal method (by sale, theft or write off)	Value of Disposal
Include manufacturer and model						

Last audit date